

Terms of Service

Date of Last Revision: March 14, 2024

Date of Last Revision: July 15, 2025

These Terms of Service (“Terms”) govern your access to and use of the Document Compliance Network (“DCN”) platform, tools, and services. By using our services, you agree to comply with these Terms. If you do not agree, please refrain from using the platform.

1. Eligibility & Permitted Use

You must be at least 18 years old and authorized to accept these Terms on behalf of your organization. DCN is intended for business and compliance-related use only. Unauthorized or unlawful use is strictly prohibited.

2. User Responsibilities

Users must provide accurate information, maintain confidentiality of login credentials, and comply with document upload guidelines.

You agree not to:

- Share access without authorization
- Upload harmful, illegal, or misleading files
- Disrupt or overload the system infrastructure

3. Document Ownership & Data Use

You retain full ownership of the documents you upload. DCN does not sell or share your content. We use your data only for service delivery, support, and legal compliance.

4. Subscription, Billing & Termination

Billing is based on your subscription agreement. Either party may terminate with notice. DCN may suspend service for violation of terms, non-payment, or security risks.

5. Modifications to These Terms

We may update these Terms from time to time. Any changes will be posted on this page with a new effective date. Continued use of the platform means you accept the updated Terms.

Contact & Legal Information

If you have questions regarding these Terms, please contact:

Document Compliance Network, Inc.

ATTN: Terms of Service

PO Box 7

Port Saint Joe, FL 32457

Email: support@documentcompliance.com

Phone: 503-570-2978